



Community Connections Course Proposal

Please complete a separate proposal form for each class you wish to teach. Complete all items on this application form, and attach a current resume and course syllabus.

Instructor: _____

Address: _____

Email: _____

Phone: Home _____ Work _____

Mobile _____

Are you currently an employee of NKU? If so, where and in what capacity? _____

Proposed course title: _____

Recommended age range/grade level: _____

Instructional methods (lecture, demonstration, group discussion, web etc.): _____

Proposed number of sessions: _____ Session length: _____

Preferred maximum class size: _____

Are you teaching this course anywhere else in northern Kentucky/Greater Cincinnati?

If so, where? _____

Instructional equipment needs: _____

Classroom needs: _____

Textbook required: Title/author/approximate cost _____

Additional materials required: Description/approximate cost _____

Special clothing/items required of students to wear/bring: _____

Prerequisites: _____

Course Description:

(In 100 words or less, please describe your course including a lead sentence, topics included and what students will learn or gain from participating in the course. We reserve the right to edit copy for space, grammar, clarity and market appeal.)

Professional References:

(Names of three people who can speak to your teaching ability and knowledge of the subject area you wish to teach)

Name _____ Position _____
Phone _____

Name _____ Position _____
Phone _____

Name _____ Position _____
Phone _____

Please remember to attach your resume and course syllabus. Your resume should include previous employment and/or experience that qualify you to teach this course.

Send all course proposal materials to:

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